

# Huntington Estates Homeowners Association

## Working Group Agenda

Friends, there are a lot of links in this email (underlined) to documents in our webpage. Click on the underlined "Go to link:" that appears when you click on the underlined word(s)Join

Zoom Meeting.

<https://us06web.zoom.us/j/82506795607?pwd=tLBGp3XibMAdfI8TrVYrvaamQUQ2yR.1>

Meeting ID: 825 0679 5607; Passcode: 802721

1 tap mobile: +13052241968,,82506795607#,,,,\*802721# US; by location: +1 305 224 1968 US

For members preferring to participate in person, rather than attend via zoom.

**Location:** 3556 Carrington Dr., Tallahassee, FL 32303 – Secretary Amado's home

### I. Old Business and Director Reports

#### 1. **Wednesday, May 8, 2024** – Call to Order at **6:09 p.m.** (Begin Recording)

- Attendance Review / President's Report – John

Directors: John Kellerman, Carlos Amado, Terry Maier. Sarah Kinel, Clay Whittaker,  
Absent: Sam Marshall (Sick), Lois Davis (On-line class), Marisol Roberts (Mother RIP), Casey Wiley.

#### 2. Secretary and **Maintenance Committee** Reports - Carlos

- NOTE: To keep minutes in real time the Secretary may need to interrupt before going to a new topic, to ensure the conclusion or action plan after a topic discussion is documented.

- Second Quarterly Meeting [Minutes](#) - 4/16/24 - draft and videos posted on the website.

- Approve these Meeting Minutes during Third Quarterly Meeting 7/9/24

#### **Maintenance Committee Report**

a. Painted the chair swing and bistro metal chairs & tables forest green 4/26/24.

- Installed plaque "Donated by our dear neighbors Daniel Menendez and Family". Cost \$12.

b. Contracted Roto-Rooter to clean the Dorset / Sutton Pl drain pipe blockages

- Personal pressure wash option did not work, and volunteer fire truck was not available.

- Got quotes from All South Underground and Safety Kleen –min/ \$4,000 + mobilization

- Cost \$3,000 (Equivalent to 4.5 hours instead of the 7.5 hours worked due to mis-quote of hourly costs. Used Hydro-Jet Truck (\$375/hr. incl. assistant) and a Vac Truck (\$250/hr.)

- The local Roto-Rooter company is owned by Fredrick Hagen of 3537 Carrington Dr.

- Completed Sutton Pl length pipe through manhole and through creek sections

Started Sutton Pl crossing pipe pressure wash. Did not touch Dorset Way crossing pipe.

- Good News: There were no leaks or breaks evident in the pipe going into the manhole.

Bad News: Discovered gap in middle of pipe from manhole to creek exit.

Will need to fix with wrap around concrete band technique.

c. Grinding of Tennis Court Park cement pad wall foot prints, and painting, to be done in May.

d. Costco 12'x 7' storage shed site prep., purchase, assembled under large tree by end of June.

NOTE: The Board meets monthly between Quarterly meetings to follow-up Open Business, New Business, and routine matters. Most decision votes are tabled until Quarterly meetings to have more member comments. All meeting minutes are also posted on the [HEHA website](#), and progress

is reported in the Quarterly meetings. Contact the [HEHASecretary@gmail.com](mailto:HEHASecretary@gmail.com) to get the Zoom passcode and join these working meetings.

- a. The Next Working Meeting will be Wednesday 6/12/24 at 6 p.m.
  - b. The Next Quarterly Meeting will be Tuesday 7/9/24 at 7 p.m.**
3. **Architectural Control Committee Report** – Sarah / Clay / Terry / John
    - a. Two complaints outlined in Confidential Discussion, below.
    - b. Allie Vaughn got fence approved, including repairs. Disapproved front fence. Discuss in the committee meeting.
  4. **Recreation Committee Report** – Casey / Sarah / Carlos
    - a. The next event will be Halloween.
  5. **Nominations Committee Report** – Marisol / Sam / Carlos
    - a. Ending Director terms: Clay, Carlos, Sam, and Lois. All will run again except: x
    - b. Talk to Dawn, 3624 Westmoreland Dr 954-804-1945 [haggertydawn@bellsouth.net](mailto:haggertydawn@bellsouth.net).
    - c. Nominations and election process:
      - Determine # vacancies. Seek volunteers to fill these, up to double the vacancies.
      - Get paragraph from each candidate – including incumbents and new
      - Secretary design ballot and cover letter (incl. envelope for secret voting option)
      - Present list of candidates at the October Quarterly Meeting
      - Mail ballots to members at least 14 days prior to the Annual November meeting
      - Certify and announce the voting results by the Annual November meeting.
  6. **Treasurer Report** – Sam / Clay
    - a. Updated 2023 actual expenses and 2024 budget. Posted on website main page
      - Vote to approve the [2024 budget](#) in April's Quarterly Meeting. Was approved.
      - Will make the 2023 actual expenses more visible. Clay to send to Carlos the info.
      - \$30K is our balance in the bank.
    - b. 2024 Assessments paid: 80 paid; and 11 unpaid as of last month's working meeting.
      - Two lot owners' dues for 2023 and 2024 were collected through our attorney
      - The next step is to send notarized letters, before referring collection to the attorney
      - Sam (or Clay?) to send official invoice amounts to Carlos by the end of this week.
    - c. IRS 2023 tax submission completed. Cost \$200. \$2,600 to be paid within 2 weeks.
  7. **Road Repaving Committee** – Carlos / Clay / Terry / Barry
    - a. Road Fund Update - Clay: Current value \$338,000 in June CDs earning over 5%. This adds \$15,000 in June, plus 2024 Assessment contributions. Will total approx. \$375K
    - b. Re-negotiated and signed contract with North Florida Asphalt Inc. to \$341,300
      - a. So, there will not be a need for a Loan or Special Assessment.
      - Reviewed other costs/tasks, confirmed Project Manager, and 6/30/24 earliest pay day.
      - We can receive deployment discounts for driveway work contracted for at the same time.
      - Tejada requested quote to repave his driveway.
    - c. The \$341,300 does not include an additional cost of \$3,500 for painting 11 stop bars and 10 speed bumps.

## II. New Business / follow-ups, and Q&A\*

- a. Tonnage sign at the bridge – Clay / John

- 75,000 Lb. Trucks went through it and it did fine during the pipe upgrade project
- Weight Limit on Bridges. Clay to check with DOT matrix of original design.
- JK will check with county if there is any history or how to go about having this done.

\*Note: Speakers should target 3 minutes max per item or may be asked to submit a question or issue in writing. The HEHA President will provide guidance during the meeting, as needed.

**III. Adjourn for Attorney Feedback.** Board of Directors Confidential Discussion.  
(End Recording)

Meeting ended at 7:35 p.m.

Carlos Amado  
Volunteer / HEHA Secretary  
Maintenance Committee Chair  
(850) 676-1625