

Huntington Estates Homeowners Association

BoD WORKING GROUP MINUTES

Zoom Meeting info below is sent the week prior, and in a reminder email on the prior Monday

Click Here: [Zoom](#) Meeting ID: 699 190 1154; Passcode: 363355

One tap mobile +1 301 715 8592, 6991901154# *363355# US (Washington DC)

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NOTE: If a director needs a quiet place to participate in the meeting, go to Carlos' home, at 3556 Carrington Dr. You can bring your laptop or share Carlos' laptop/camera.

1. **June 14, 2022** – Call to Order 6:05 p.m.

- Attendance Review and President's and ACC Report – John Kellerman

Attendance: BoD John Kellerman, Carlos Amado, Clay Whittaker, Terry Maier, Sam Samford, Casey Wiley, Jim Hoch. Absent: Sarah Kinel, Lois Davis.

2. Secretary and Maint. Committee Report - Carlos Amado.

- May BoD Working Minutes have been published and are on webpage
- By-Laws Update. Attorney feedback received. Carlos to incorporate in next two weeks.
- The Old Bainbridge Entrance walls have been pressure-washed.
- The next Quarterly Meeting is scheduled for 7 p.m., Tuesday, July 12, 2022.

3. Treasurer and Financial Audit Report - Jim Hoch / Clay Whittaker

- 2022 Assessment collection 9 members not paid. (Have list ready Attorney review portion). Clay proposed to call all.
- Current Road Fund \$293,174 and checking account \$7,156.76
- 2021 Financial Audit status. Due later in the year, led by Nick Calabro.
- Have attorney review draft of SOP (proposed by Sam) for collection communications process – Carlos due tomorrow to Clay
- List of delinquent accounts from Clay to be sent to Carlos for lot and phone info
- Sam: Esposito increasing cost of service. Carlos to review.
- Clay: There was an email to improve cutting of tree limbs in the Fred George entrance. Sam: Esposito continues to underperform with no consequences. Carlos: Did not receive email. In several meetings we asked if any members wanted to help supervise the annual trimming or had suggestions. No feedback received. The bushes were also trimmed to ensure the Stop sign is visible from the road. Last year several other maintenance service companies quoted, but Esposito was significantly less expensive. Also, Esposito acknowledged problems with its staff. There have been 3 different foremen in the past two years and COVID affected a couple of visits. Communications with the current foreman have improved. Feedback will be done about the trimming, after review of the new contract. Can use help in supervising Esposito, if anyone wants to help. But I still believe we can monitor, especially if email/photos are sent to me.
- John: We are not replacing Esposito at this time. Let's move on in the agenda.
- Clay fixing group email, since Carlos has not been receiving many emails sent to the Secretary account using the group email. Clay forwarded to Carlos the Esposito cost

increase email, the Nick note about the Esposito trimming and personal appearance, and an attorney update. Emails received.

4. - **Recreation Committee Report** – Lois Davis / Sarah Kinel

Meeting: Thursday May 19, 6 p.m., 4009 Danesboro Pl.

John Kellerman: Neighborhood event postponed to Fall due to weather concerns.

5. **New Business or Q&A***

* Note: Speakers should target 3 minutes max per item or may be asked to submit a question or issue in writing. The HEHA President will provide guidance during the meeting, as needed.

Terry: Do we need to record and post meetings? Carlos: No. The Secretary uses these to complete the minutes – particularly on Quarterly meetings. Clay: We have been posting since we started recording (using previous recording, and now Zoom). We can stop posting, since it takes extra effort to download.

6. **Adjourn for Attorney Feedback** – 6:35 Board of Directors Only - Confidential Discussion

Meeting End 7:30 p.m.