

# Huntington Estates Homeowners Association

## BoD WORKING GROUP MEETING MINUTES

Click Here: [Zoom](#) Meeting ID: 699 190 1154; Passcode: 363355

### AGENDA

#### 1. **March 8, 2022 – Call to Order 7:08 p.m.**

- Attendance Review. President's and ACC Chair– John Kellerman
- ACC updates: Nothing to Report

Attendance: BoD: John Kellerman, Clay Whittaker, Carlos Amado, Terry Maier, Sarah Kinel, Lois Davis and Samantha Samford. Members: Deborah Newton. Absent BoD: Jim Hoch

#### 2. Treasurer updates – Jim Hoch & Clay Whittaker

- 2021 Tax and 2021 waiting for brokerage doc to be published.  
Financial Audit Review - Nick Calabro to start with Jim to plan schedule.
- 2022 Assessments Status. 3/10 mail.
- Carlos: Sent a second reminder email 3/5/22. Will mail a reminder letter around 3/15.

#### 3. Secretary's & Maintenance updates - Carlos Amado

- February Working Minutes posted
- BoD [reference familiarization] Certification Form status – All BoD need to sign update  
Need from Terry, Lois, Sam, and Casey.
- County erected entrance warning signs on both sides of Old Bainbridge Rd.
- New neighbors Anion and Talisha Carradine moved into Tabitha's old home at 3525 Carrington Dr. Sent contact info to BoD. Jim update account.
- Propose \$25 for welcome gift cards, instead of \$20.
- Terry: Street light in front of 3633 Westmoreland Dr has a city workorder.

#### 4. Q1-Q2 Projects Schedule:

a. Water Pipes & Road Repaving Upgrades Committee: Clay, Terry, Carlos, and Sam

- City water line est. Start date: June 2022? Est. End date: Dec. 2022?  
Status – Terry
- Road repaving est. Start date: water end + 1 mo.? Est. End date: start date + 3 mo.?  
Road fund current value: \$292,000 Est. need: \$400,000
- Review 4 Engr. Co. Proposals in March – Clay to set date - preferably Thursday 3/17, 6 p.m.  
Status – Clay

b. By-Laws Update Committee: Carlos, Barry, Jim, Sarah, Terry, John

- Use the C&R updates format, i.e., side-by-side draft of existing vs. proposed wording.  
Status – Carlos

c. Old Bainbridge traffic island painting – Carlos/John scheduled for Tuesday, March 15

Maint. Committee: Carlos, John, Terry and Lois

d. HEHA C&R Violation Report Form: Clay & Carlos draft design

- Discuss report author identification. Tabled until session provides guidance  
Dec. BoD leaned for Optional (3 to 2) to avoid animosity and prioritizing the value of inputs

Any Questions before adjourning to BoD attorney feedback discussion?

**Public Meeting** Adjourns target at 6:57 p.m.