

Huntington Estates Homeowners Association
WORKING MEETING MINUTES

Friends, there are a lot of links in this email (underlined) to documents in our webpage. Click on the underlined "Go to link:" that appears when you click on the underlined word(s)Join

Zoom Meeting. NOTE: this link was not working, so a new link was sent around 6:05**

<https://us06web.zoom.us/j/85030000908?pwd=M215SThbThueWQxSnppeUZ0SGFwZz09>

Meeting ID: 850 3000 0908 Passcode: 393039

One tap mobile +13052241968,,85030000908#,,,,*393039# US

For members preferring to participate in person, rather than attend via zoom.

Location: 3556 Carrington Dr., Tallahassee, FL 32303 – Secretary Amado’s home -

1. **Wednesday, August 16, 2023** – Call to Order **6:13 p.m.**

- Attendance Review / President’s and ACC Report – John

Directors: John Kellerman, Terry Maier, Sam Marshall, Jim Hoch, Casey Wiley and Carlos Amado. Absent: Clay Whittaker, Lois Davis, and Sarah Kinnel (missed link update).

Carlos: Unfortunately, Deborah Newton’s link did not work. I thought I sent the updated link before the board received their update. Carlos re-sent the email as she was texting the link was not working but she did not receive until 6:45 p.m. I sent her the link to the minutes at 7:45 p.m.

One ACC request approved for tree removal

2. **Approval of Minutes** and Secretary’s Report - Carlos

- NOTE: To keep minutes in real time, the Secretary may need to interrupt before going to a new topic, to ensure the conclusion or action plan after a topic discussion is documented.

- a. Quarterly meeting [Minutes](#) – 7/11/23 - draft posted on the website. Approve in Oct.
- b. Published a newsletter in July
- c. Repaired road damage by Hudson rainstorm drain – in Sutton Pl.
- d. Going to be adding a Share the Road sign at each entrance.

NOTE: The Board also meets monthly between Quarterly meetings to follow-up Open Business, New Business, and routine matters. Decision votes will be left for Quarterly meetings to have more member comments. Contact the HEHASecretary@gmail.com to get the Zoom password and join these working meetings. Working Group minutes are posted in the [HEHA website](#), and progress is reported in the Quarterly meetings during the officer or committee sections of the agenda.

The next Directors working group meeting will be Wednesday, 9/12/23 at 6 p.m.

The next Quarterly Meeting is Tuesday 10/10/23 at 7 p.m.

3. **Treasurer Report**

- Jim

- a. Jim reviews the 2023 status - \$33,760.46 in the checking account
One paying small amounts. Hicks is with the attorney.
One gave 10 days to pay, the attorney is taking the next step.
- b. 2022 financial audit update. Jim will go talk to Barry to help.

New Business brought up early

Terry: Betty Killete passed away. Carlos: The board was notified by me.

Jim: Someone’s son in Westmoreland Dr is parking big trucks in their property.

- Sam will contact to ask that business trucks not be parked in the home.

4. **VP Report** - Clay

- a. Road Fund and Repaving Project update.

Terry: It's going to take 15 years to get all the money – in his opinion
Why are we paying \$35K to an engineering company now?

Carlos: We - the board - agreed and voted some months back to get a standard work order for bids. The engineering company will provide that. It's about 8% of the project cost.

- Clay and I had a call last night with GPI local reps. Plan to update the GPI road detailed plan to have a better estimate of costs, and come up with options (e.g., whole project, or only priority work, etc.). This way we have an updated costs estimate and can discuss with more facts this project and discuss financing options.

John: We may be able to grant a grant for the road fund, as Mr. Hardgraves from the City had mentioned.

Terry: I want to be included in the Road Construction Committee meetings.

Terry: Has the road fund been converted to CDs?

John: Its in progress as previously discussed.

- **Update** after the meeting: Clay confirmed via text that the road fund has been converted to CDs or money market accounts – all earning 5% or better – as planned.

5. **Recreation Committee Report** – Casey

- a. Event Plans Update. A little simpler – Doing both Halloween AND Christmas

Carlos has a projector, outdoor screen, portable generator and speaker 😊

- b. Dog Parade update. Candy scheduled on Sept. 23 for the parade.

Has 3 dogs confirmed so far.

6. **Nominations Committee Report** – Sarah / Carlos

- a. Need the 5 Directors ending their 2-year term to declare their intent to run again:

John, Terry, Jim, Sarah and Casey. 2 Yes: John and Terry. 2 No can do: Sarah and Jim
Casey TBA – possibly, but starting new job. Marisol Roberts has agreed to run.

- b. Need to recruit at least 2-3 more. Present list of candidates at the Oct. Quarterly Meeting.
Mail ballots at least 14 days prior to Nov. annual meeting – where votes will be certified.

- c. Sam: I will contact Sarah to help. Carlos: Everyone please try to recruit candidates. We mentioned in the newsletter and Candy's letter.

7. **New Business or Q&A***

- a. Complaint tracking proposal update - Clay

b. ACC and Complaint electronic forms can now be done on the website with needing to be printed. They are sent automatically to the Secretary and ACC Chair or HEHA President respectively.

*Note: Speakers should target 3 minutes max per item or may be asked to submit a question or issue in writing. The HEHA President will provide guidance during the meeting, as needed.

8. **Adjourn for Attorney Feedback.** Board of Directors Confidential Discussion.

Meeting ended 6:49 p.m.

Carlos Amado
Volunteer / HEHA Secretary
Maintenance Committee Chair
(850) 676-1625

** New Link sent out

Join Zoom Meeting

<https://us06web.zoom.us/j/88526971369?pwd=TzJyMTdsK0U2YWZ1aXIxbW1FV2kxUT09>

Meeting ID: 885 2697 1369

Passcode: 645559